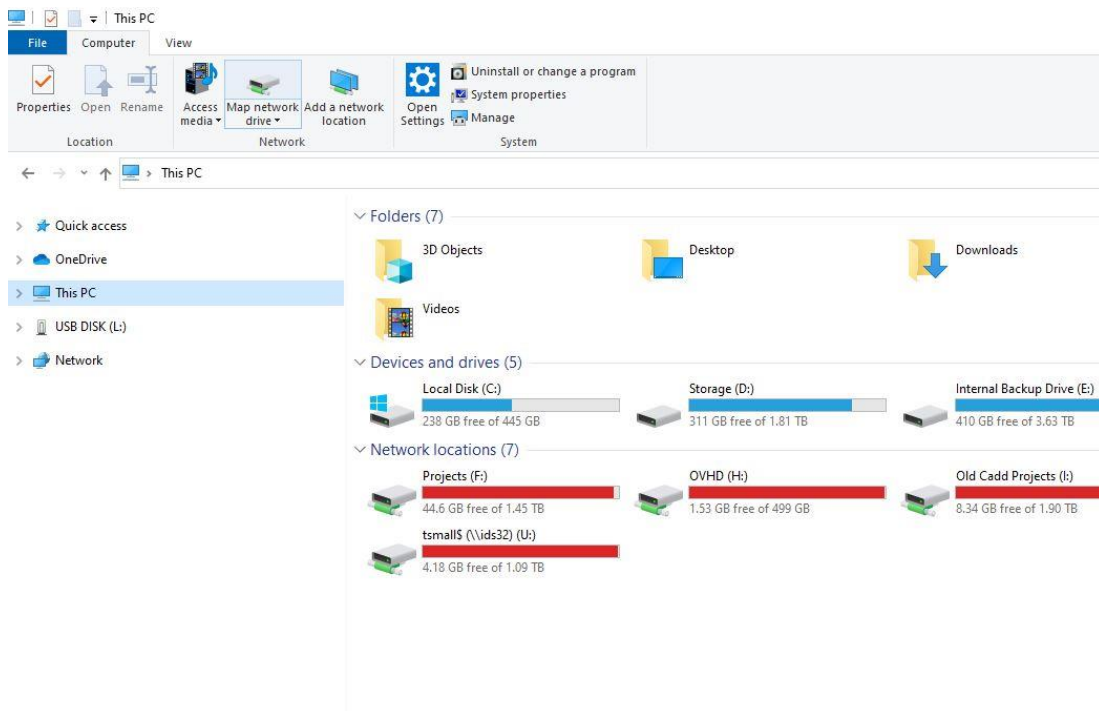
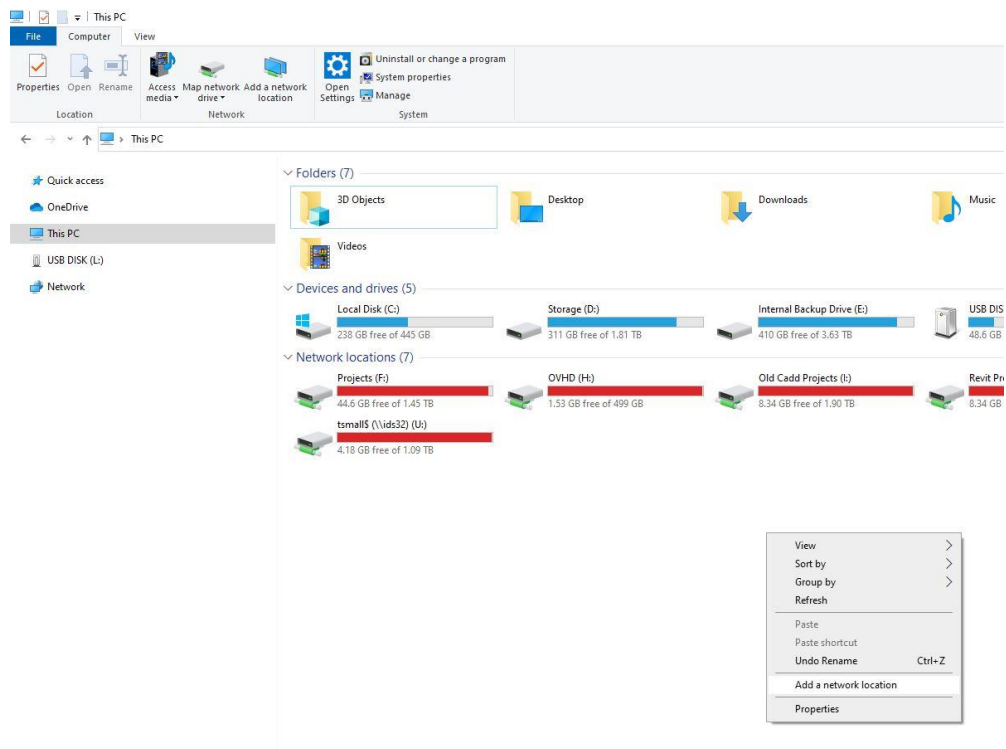


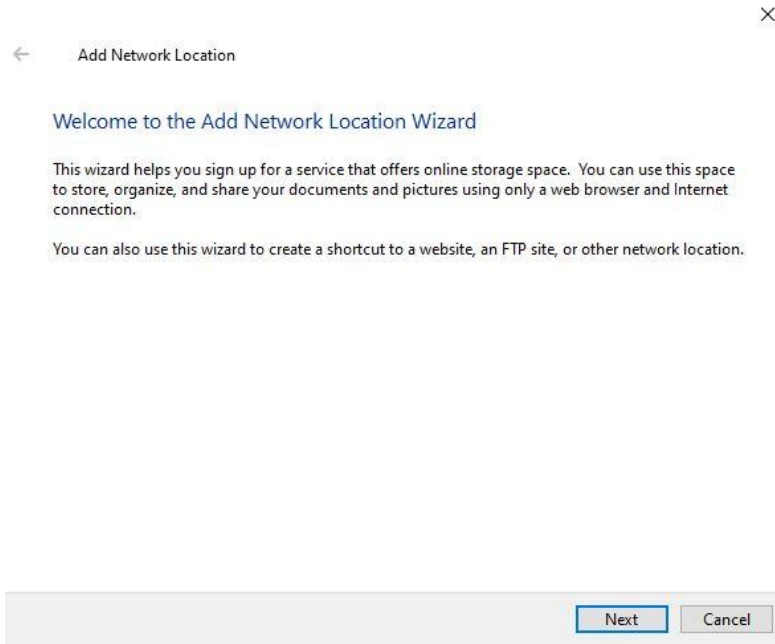
How to add access to <https://team.ids-troy.com> through Windows Explorer

First start **Windows Explorer**

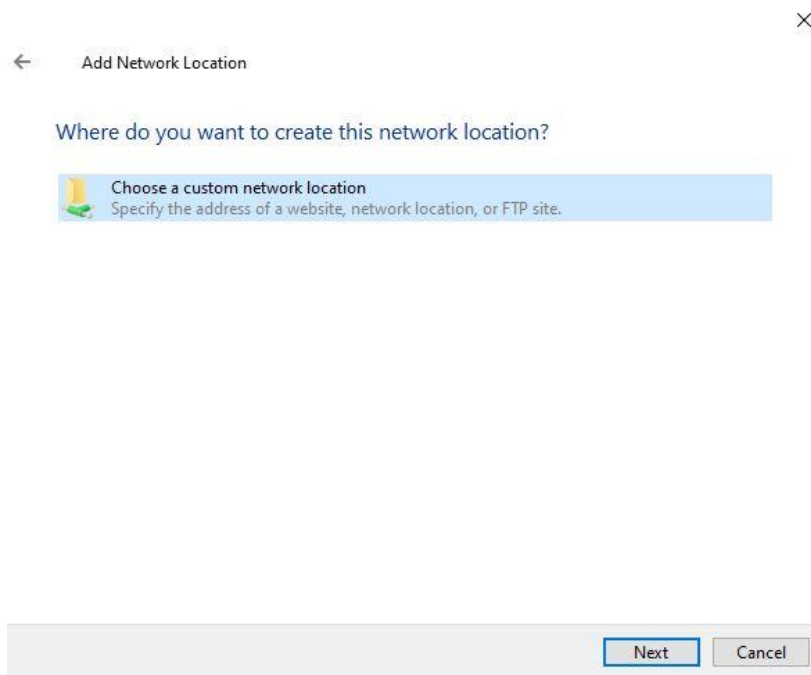


Next **RIGHT** click on the white space in the area called **Devices and Drives** and select **Add a network location**





Select **Next**



Select **Choose a custom network location**

← Add Network Location

Specify the location of your website

Type the address of the website, FTP site, or network location that this shortcut will open.

Internet or network address:

Browse...

[View examples](#)

Next Cancel

Enter <https://team.ids-troy.com> in the **Internet or network address** field

Windows Security

Connect to team.ids-troy.com

Connecting to team.ids-troy.com

☒ Remember my credentials

OK Cancel

Type in your IDS **username** (NOT YOUR EMAIL ADDRESS) and **password** and select **Remember my credentials**

×

← Add Network Location

What do you want to name this location?

Create a name for this shortcut that will help you easily identify this network location:

<https://team.ids-troy.com>.

Type a name for this network location:

team.ids-troy.com

Next

Cancel

The name is already filled out so select the **Next** button

×

← Add Network Location

Completing the Add Network Location Wizard

You have successfully created this network location:

team.ids-troy.com

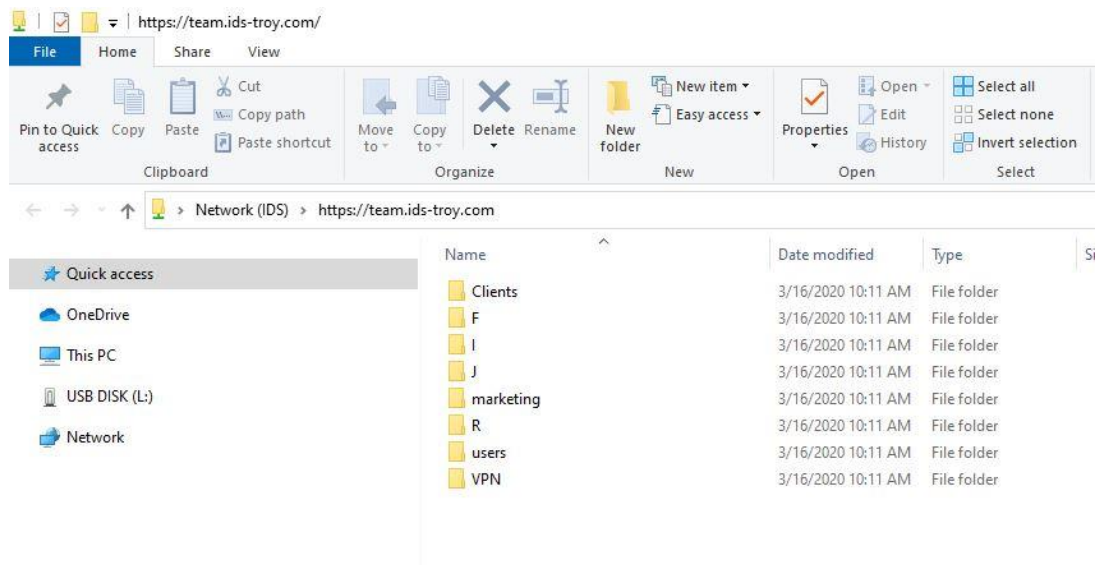
A shortcut for this location will appear in Computer.

☒ Open this network location when I click Finish.

Finish

Cancel

Select **Finish**



Now you have access to <https://team.ids-troy.com> through Windows Explorer.

You can drag and drop the files you need from the site to your local machine.