

DOCUMENT ORGANIZATION FOR K-12 PROJECTS

INTEGRATED DESIGN SOLUTIONS

2024

iD*S*

AGENDA

- INTRODUCTION
- J: DRIVE ORGANIZATION
- TRACKING WORKSHEET
- COVER SHEETS

INTRODUCTION

MANAGING DOCUMENTS FOR MULTIPLE BUILDINGS IS DIFFICULT

A BID PACKAGE CAN BE SPECIFIC TO ONE BUILDING OR SPREAD ACROSS MULTIPLE

MANAGING PROJECTS FOR A SCHOOL DISTRICT IS DIFFICULT

A BID PACKAGE/S SHOULD BE FOUND IN ONE LOCATION ON THE J: DRIVE

HOW DO WE ORGANIZE BASED ON CURRENT STRUCTURE AND PROGRAMS?

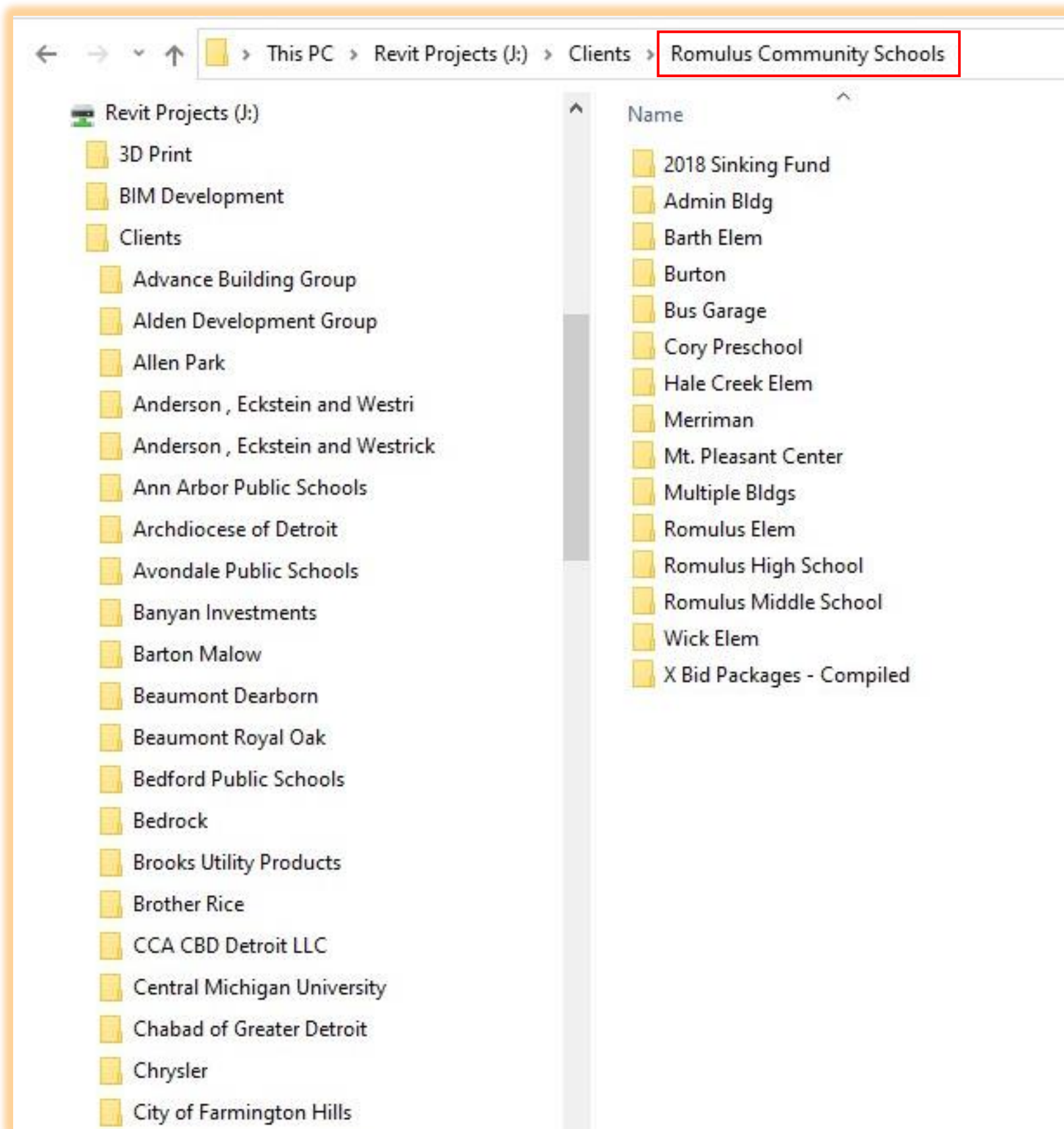
MINIMIZE AND AVOID CHANGES TO THE CURRENT J: DRIVE STRUCTURE

RECOGNIZE THE TOOLS WE USE (REVIT) TO CREATE DRAWINGS

WHAT OTHER TOOLS CAN BE USED FOR PROPER PROJECT MANAGEMENT



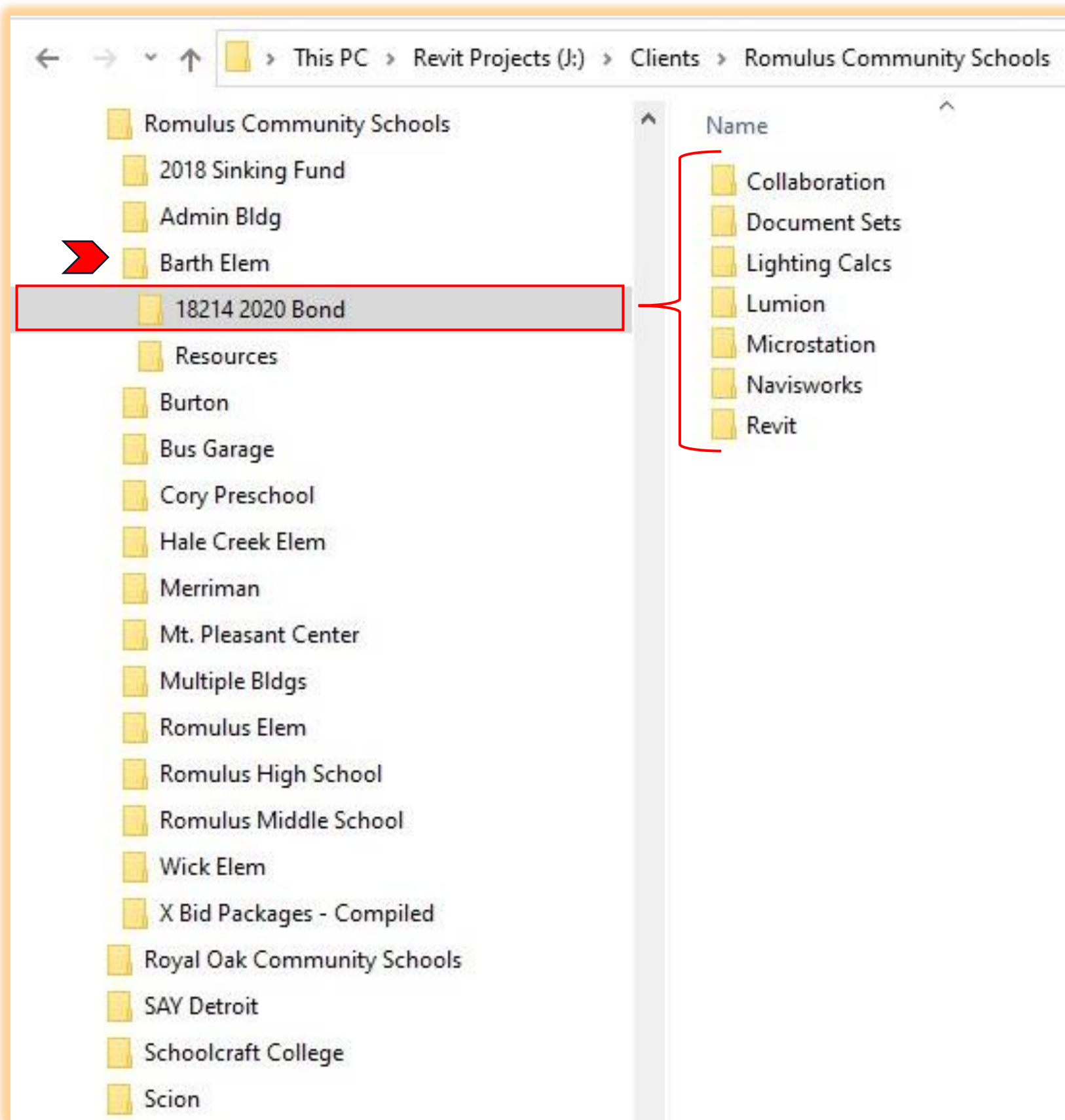
J: DRIVE ORGANIZATION



J: DRIVE STRUCTURE

- ORGANIZES BIM MODELS BY BUILDING
- K-12 DISTRICTS HAVE MULTIPLE BUILDINGS

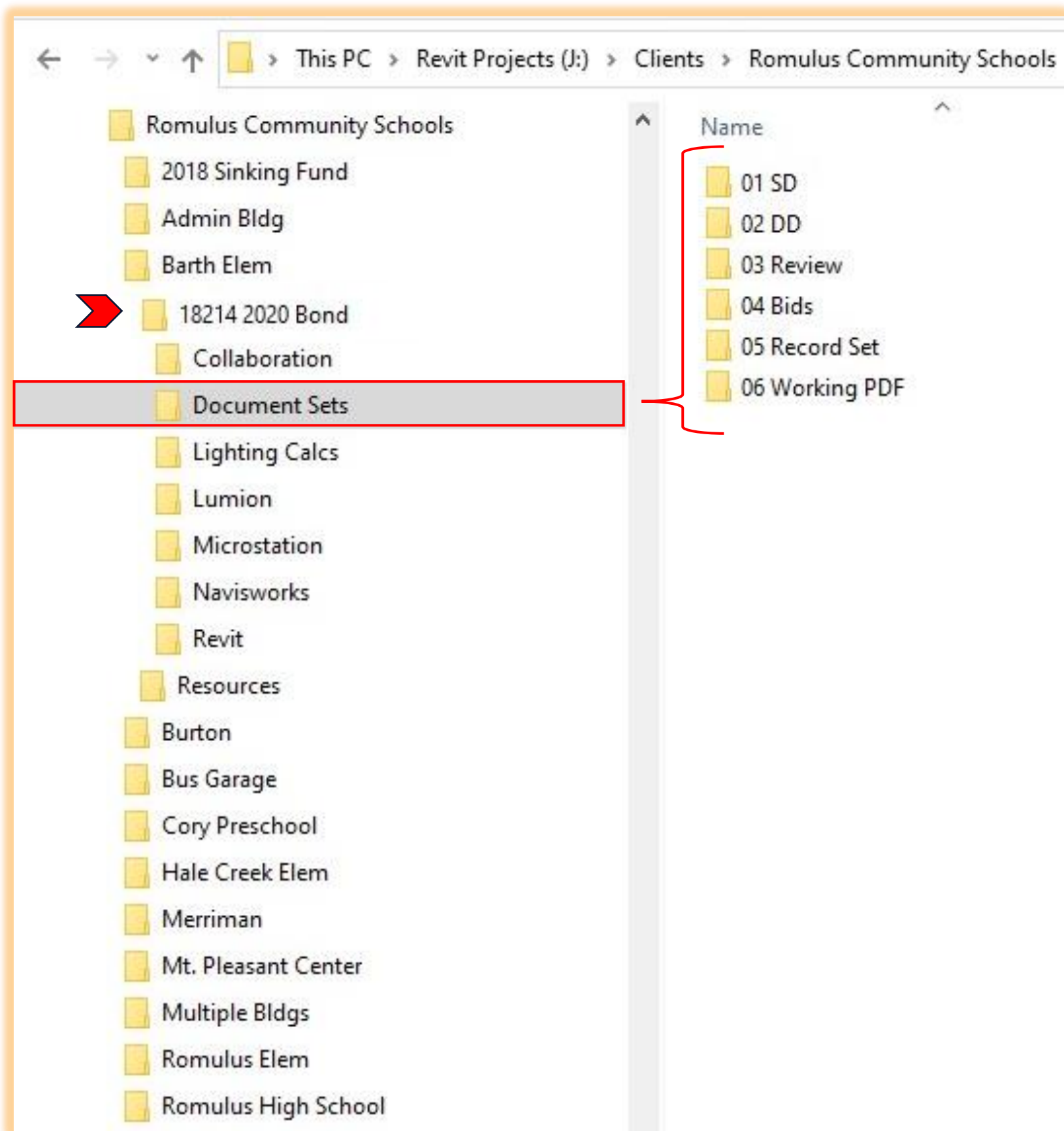
USING ROMULUS SCHOOLS AS AN EXAMPLE...



J: DRIVE STRUCTURE

- REVEALS FOLDER CONTAINING CURRENT PROJECT
- NAMED SPECIFICALLY (Bond Year)
- HAS THE PROJECT NUMBER (18214-2020)

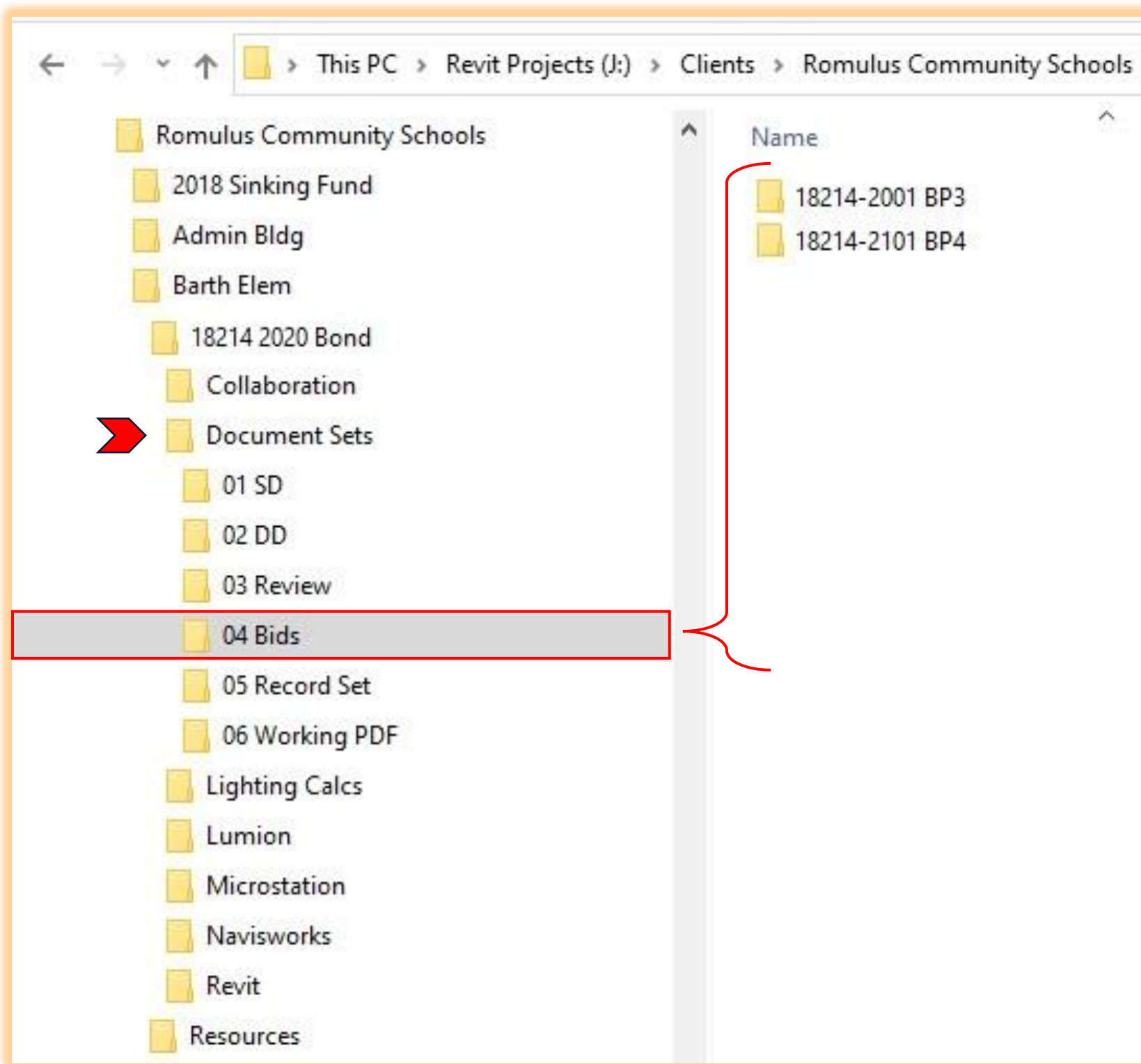
SELECTING ONE OF THE BUILDINGS (BARTH)...



J: DRIVE STRUCTURE

- FOLDERS FOR VARIOUS TASKS (COLLABORATION, LIGHTING CALCS, LUMION, ETC...)
- DOCUMENTS SETS ORGANIZED BY PHASE (SD, DD, REVIEW, BIDS, ETC..)

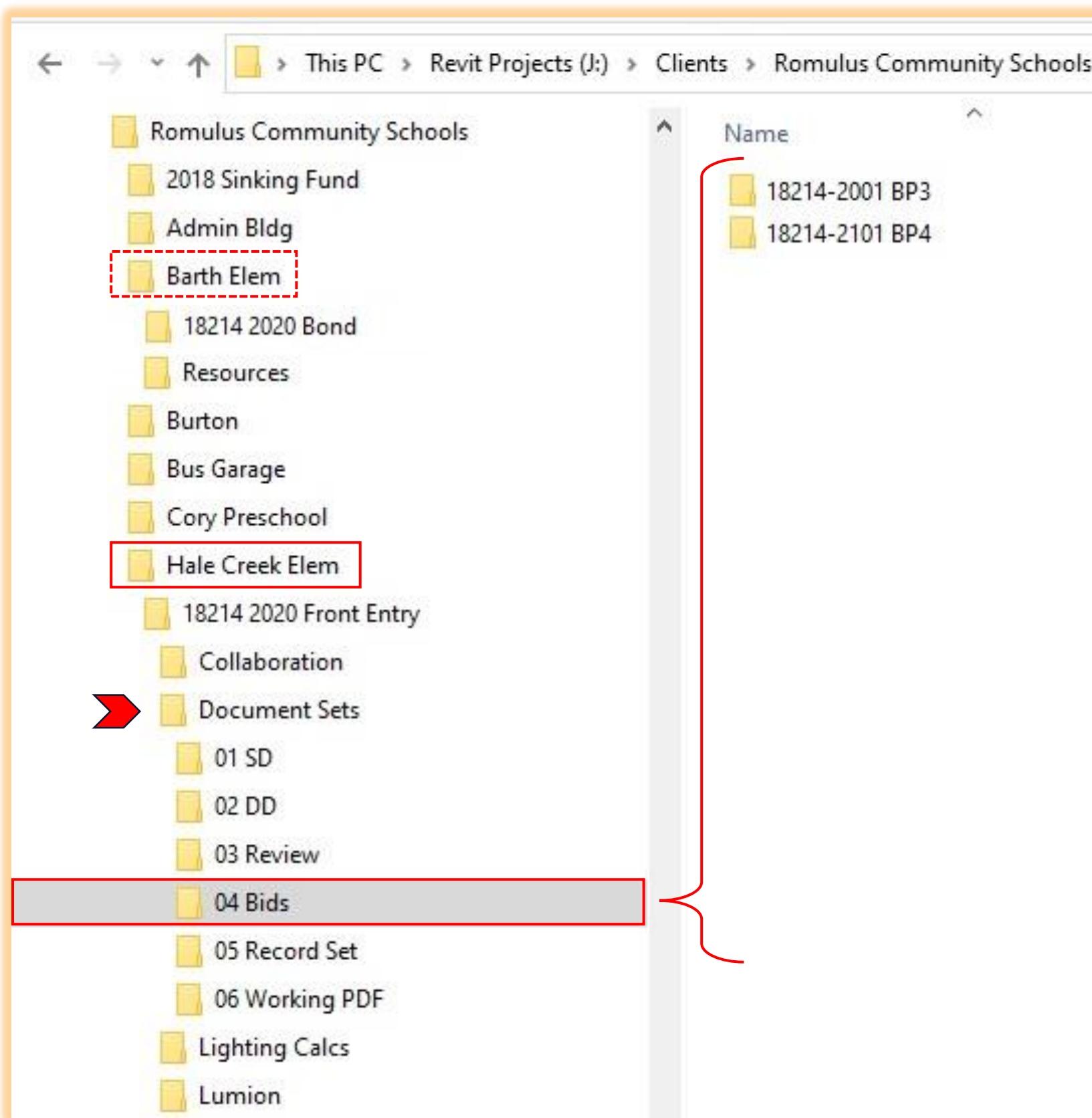
SELECTING THE SPECIFIC PROJECT...



J: DRIVE STRUCTURE

- VARIOUS BID PACKAGES ARE VISIBLE
- SHOULD WE ASSUME THESE ARE COMPLETE BID PACKAGES? **NO!**

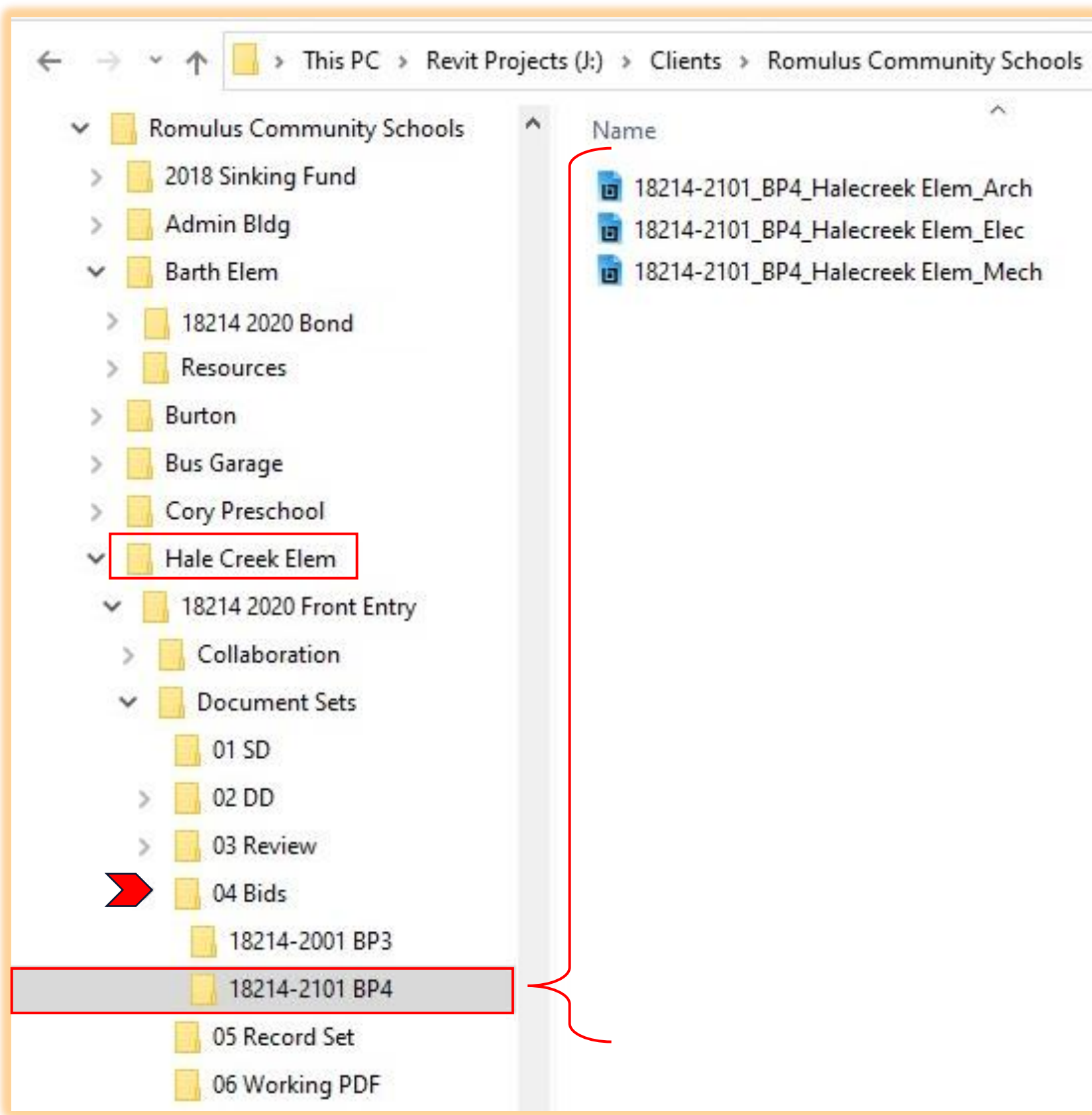
SELECTING THE DOCUMENT SETS...



J: DRIVE STRUCTURE

- HALE CREEK ALSO HAS BP3 & BP4 (SAME AS BARTH)
- THIS ORGANIZATION TO REMAIN AS IS WITH A SLIGHT ADJUSTMENT
- TEAM MEMBERS FROM EACH DISCIPLINE WILL CONTINUE TO PLACE FILES HERE (NO CHANGE)

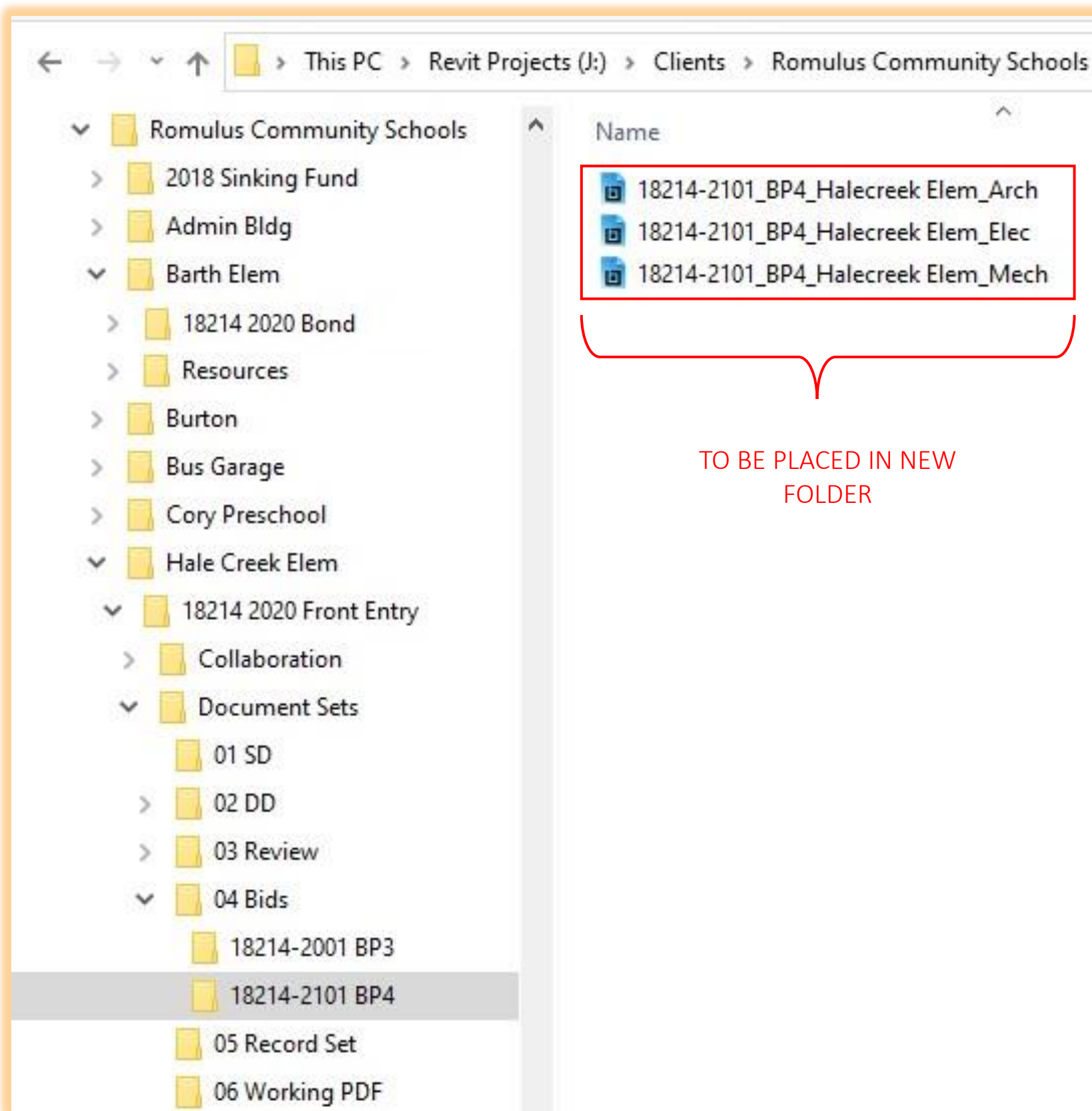
SELECTING THE DOCUMENT SETS...



J: DRIVE STRUCTURE

- EACH DISCIPLINES FILES ARE FOUND (A, M, E)
- NO EXCESS FOLDERS TO DESIGNATE DISCIPLINES
- ❖ FILE NAMING NEEDS STRICT CONVENTION
 - ▶ JOB #_BID PACK #_BLDG NAME_DEPT.

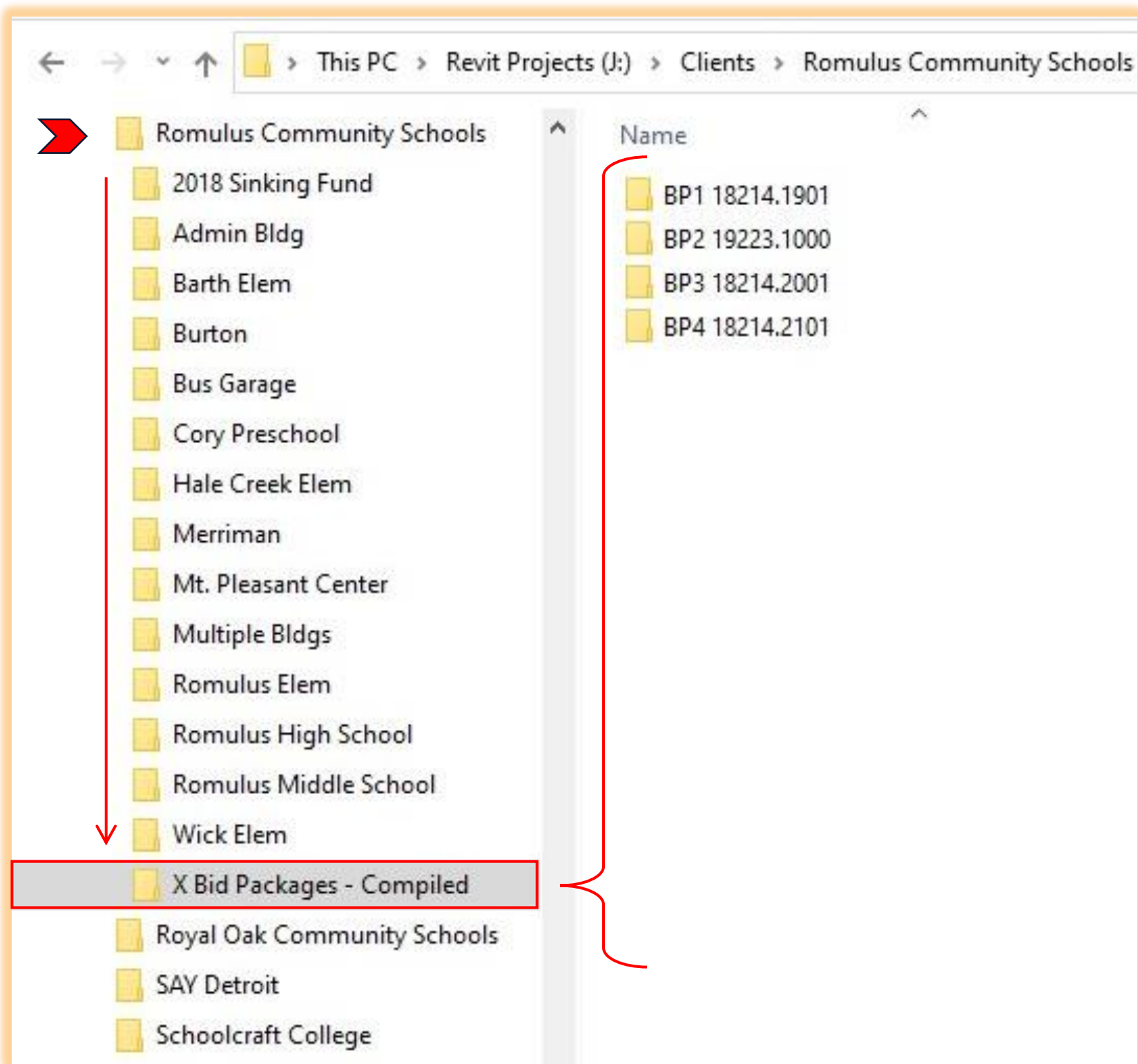
SELECTING THE BID PACKAGE (BP4)...



J: DRIVE STRUCTURE

- NEXT STEP IS TYPICALLY FOR THE PROJECT ARCHITECT OR PROJECT MANAGERS
- COMPILE THE INDIVIDUAL DEPT FILES INTO ONE BID PACKAGE (THIS EXERCISE COULD BE DELEGATED TO OTHER TEAM MEMBER BY PA OR PM)

COMPILING THE BID PACKAGE (BP4)...

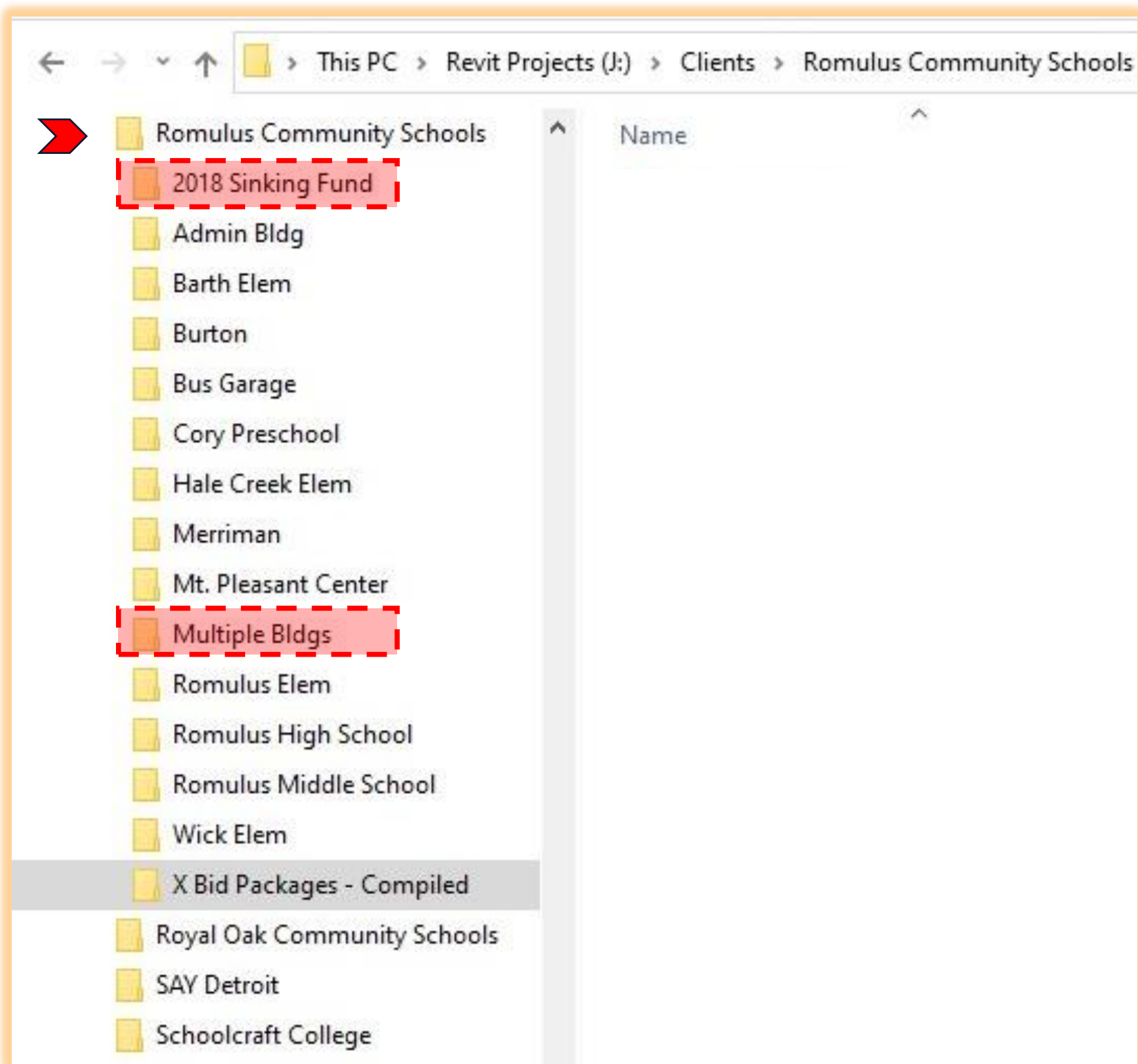


THE MODIFICATION TO...

J: DRIVE STRUCTURE

- A NEW FOLDER CREATED “X Bid Packages - Compiled”
- THE ‘X’ DESIGNATION PLACES THE FOLDER AT THE BOTTOM OF THE LIST OF BUILDINGS
- WITHIN THE FOLDER THE INDIVIDUAL BID PACKAGES ARE LISTED
- ❖ FILE NAMING NEEDS STRICT CONVENTION
 - ▶ BID PACK #_PROJECT NUMBER

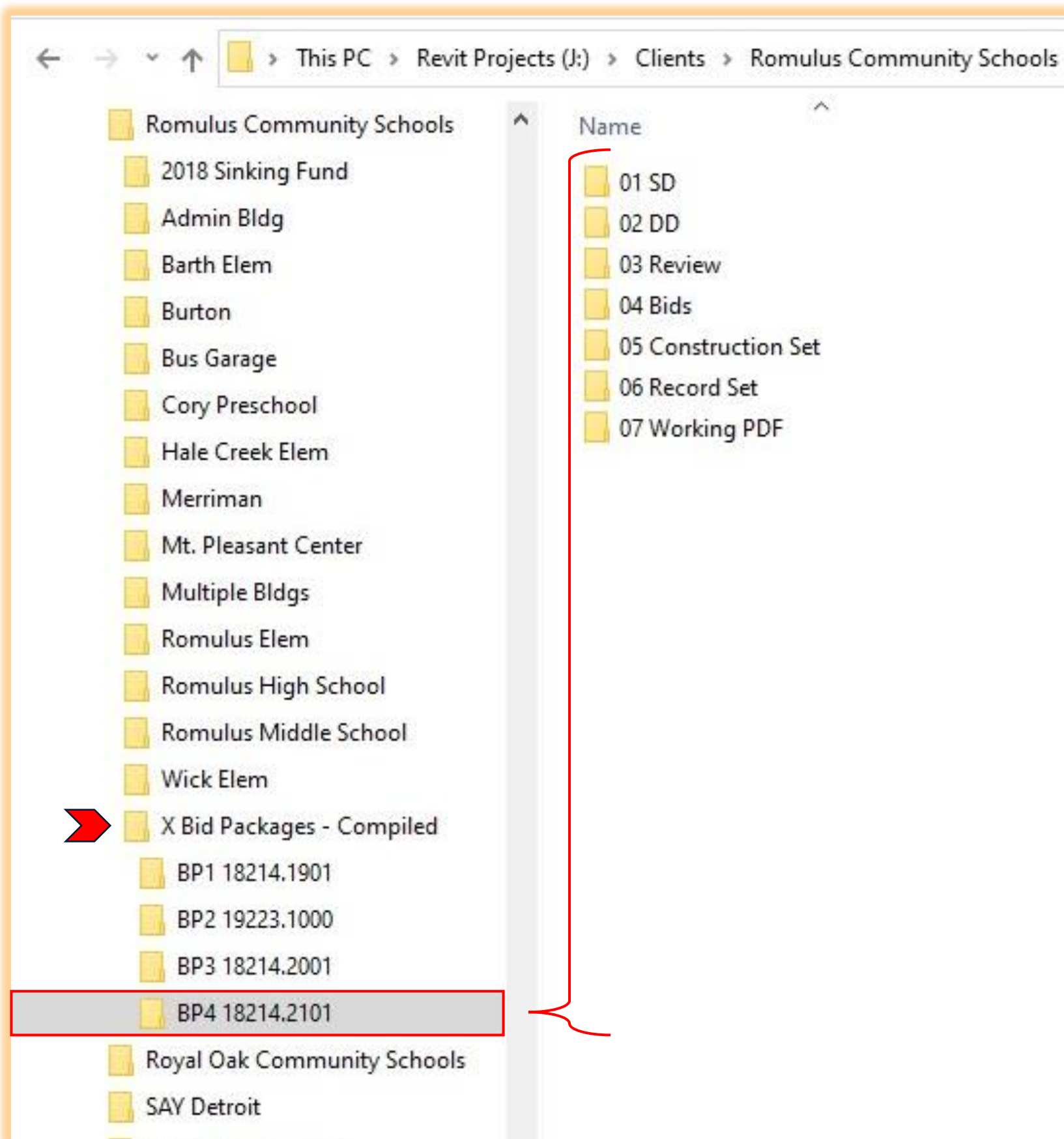
SELECTING THE CLIENT FOLDER...



J: DRIVE STRUCTURE

- FOLDERS THAT ATTEMPT TO ORGANIZE DOCUMENTS BY YEAR ARE NOT HELPFUL
- FOLDERS THAT ARE CALLED “MULTIPLE BLDGS” SHOULD NOT BE USED FOR ORGANIZING BID PACKAGES

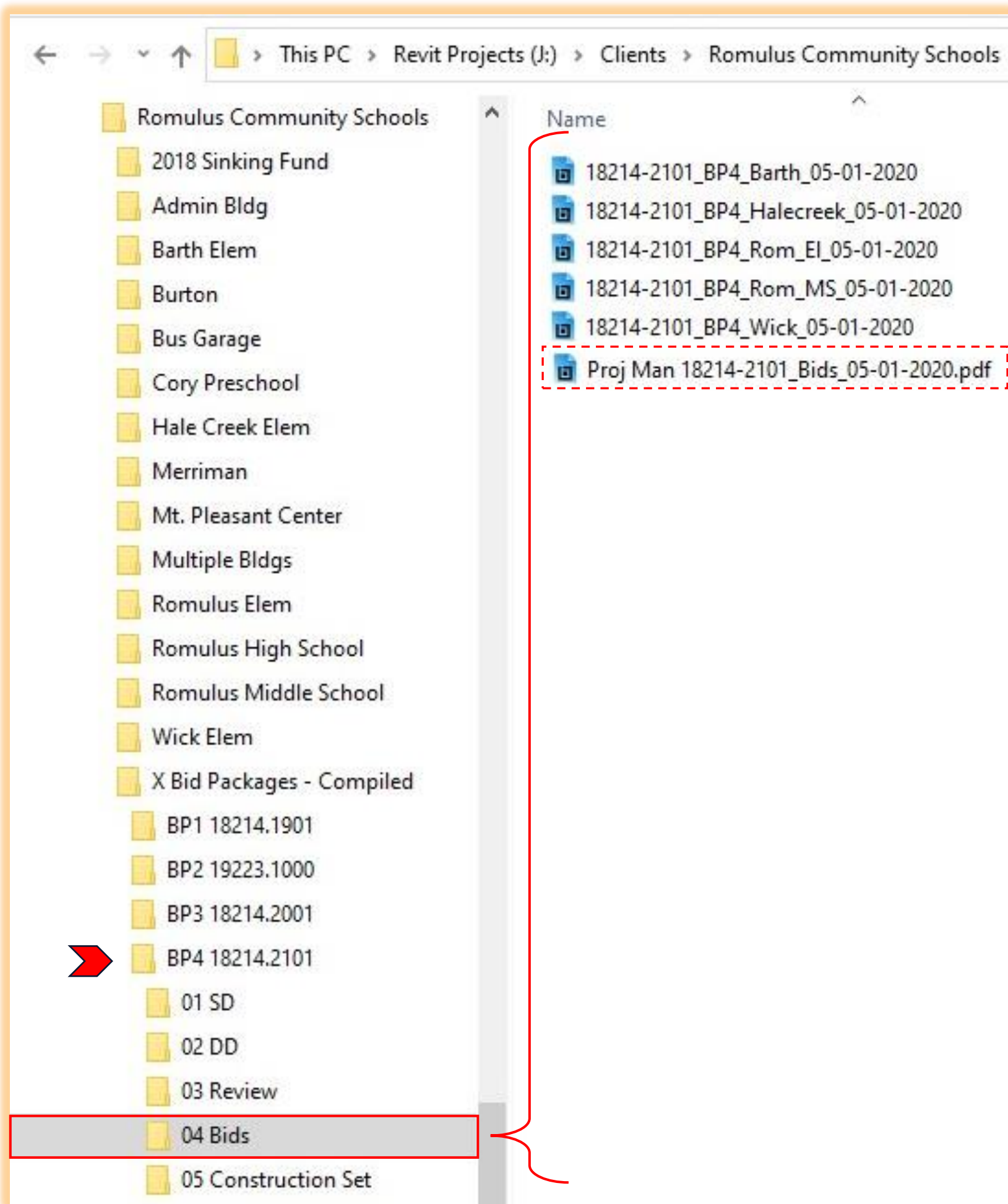
SELECTING THE CLIENT FOLDER...



J: DRIVE STRUCTURE

- THE SAME SEVEN (01- 07) FOLDERS ARE LISTED AS WHAT IS SEEN WITHIN EACH BUILDING
- THIS PROVIDES A DIRECT AND SINGULAR LOCATION TO FIND DRAWINGS
- THIS WILL PROVE VITAL DURING CONSTRUCTION ADMINISTRATION PHASE

SELECTING X BID PACKAGES - COMPILED FOLDER...

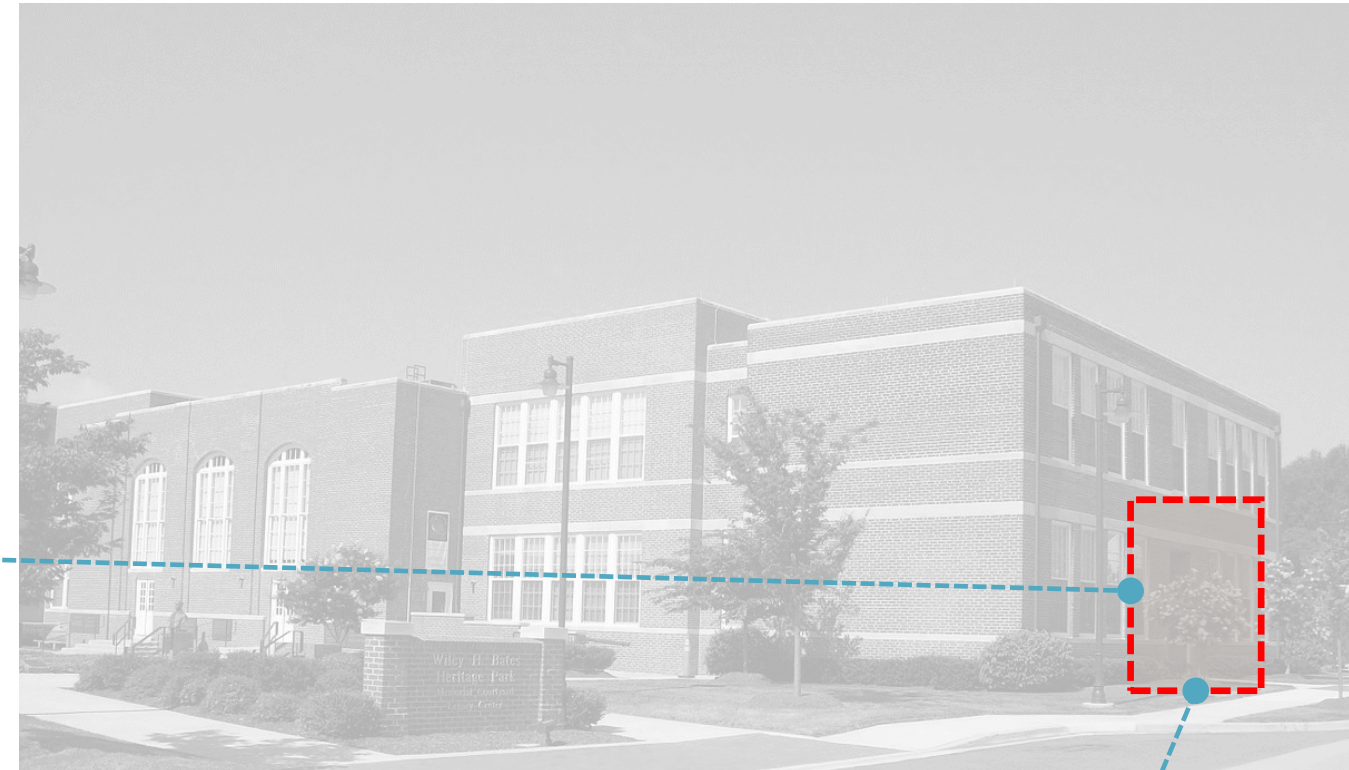
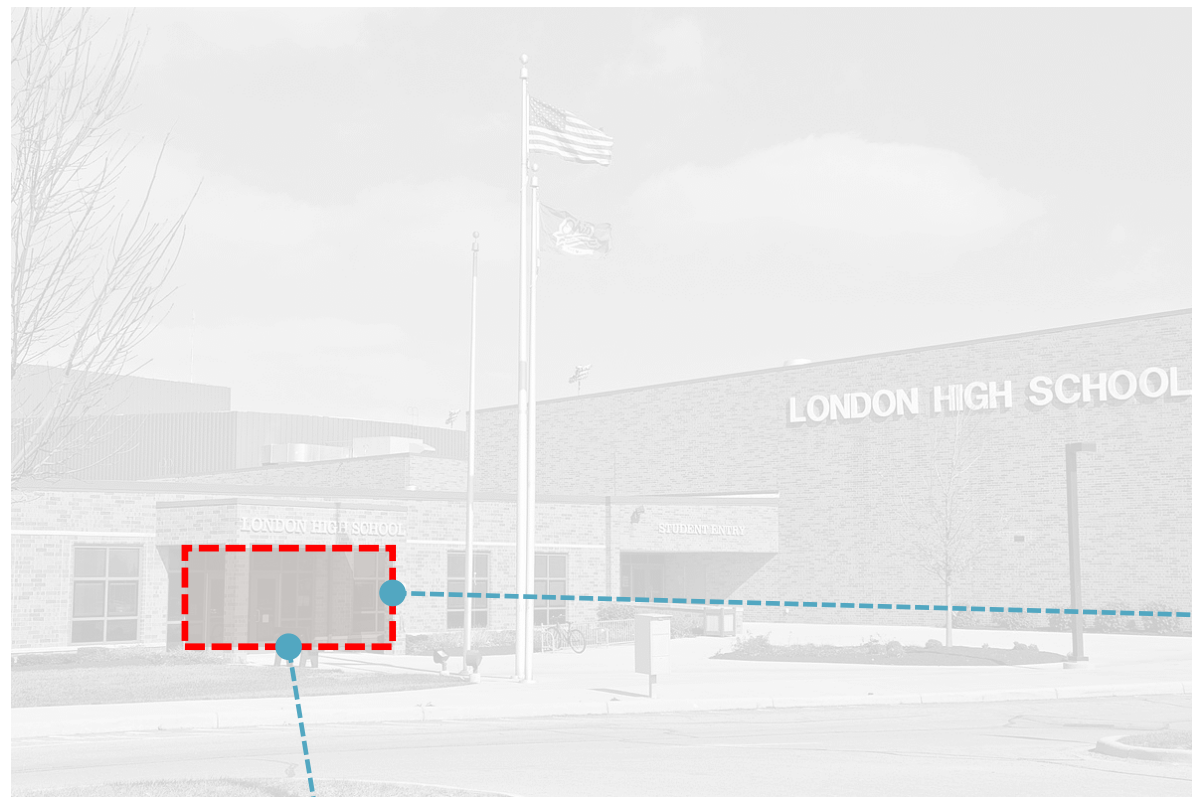


J: DRIVE STRUCTURE

- COMPLETE SETS FOR THE BID PACKAGE ARE IN ONE FOLDER
 - NOTICE STILL INDIVIDUALIZED BY BUILDING
 - REVIT COVER/SHEET INDEX CREATION WARRANTS BID PACKAGE TO REMAIN SEPARATED BY BUILDING
 - ADD COMPILED PDF VOLUME OF SPECS
- ❖ FILE NAMING NEEDS STRICT CONVENTION
- ▶ **JOB #_BID PACK #_BLDG NAME_DATE**

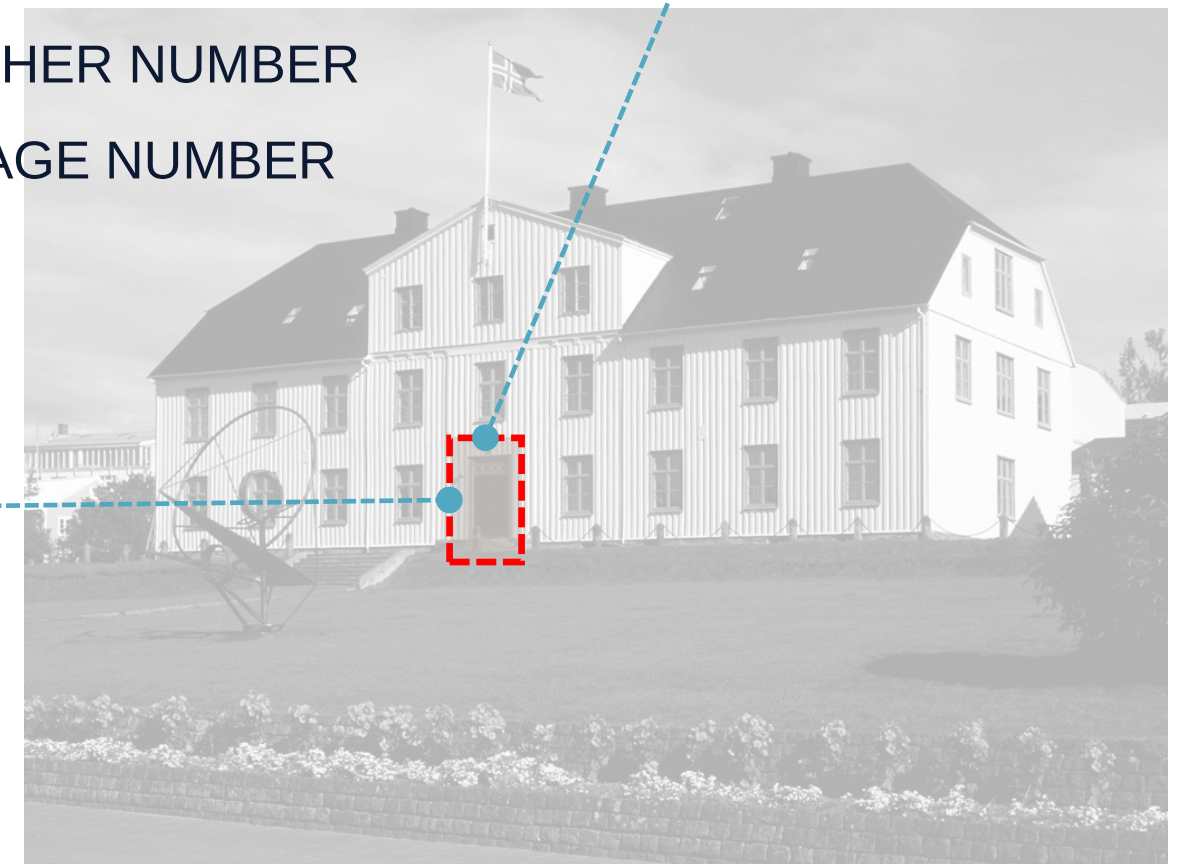
SELECTING THE BP4 FOLDER...

TRACKING WORKSHEET



HOW DO WE TRACK ALL THE BID PACKAGES AND COORDINATE WITH THE CONSTRUCTION MANAGEMENT TEAM?

- CM TEAM TYPICALLY HAS THEIR OWN JOB NUMBER
- PERMIT REVIEWS (BFS/BCC) HAVE YET ANOTHER NUMBER
- NEED A TOOL TO CORRELATE THE BID PACKAGE NUMBER WITH A DESCRIPTION OF THE WORK



AGENCY	Bid Pack Number	Bid Pack #1	Bid Pack #1	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #3	Bid Pack #3	Bid Pack #3
	Project Description	Romulus HS Water Main, Site Conc. Replacement	Romulus Middle School Water Heater/Boiler Replacement	Romulus High School Cafeteria Floor Replacement	Romulus Middle School Cafeteria Floor Replacement	Barth Elementary Cafeteria Floor Replacement	Halecreek Elementary Cafeteria Floor Replacement	Wick Elementary Cafeteria Floor Replacement	Romulus HS New Secured Entry, Frontage, Parking and	Barth Elementary Bus Loop and Parking Enhancement	Halecreek Elementary Chiller Replacement
	Project Number	18214-1901	18214-1901	19223-1000	19223-1000	19223-1000	19223-1000	19223-1000	18214-2001	18214-2001	18214-2001
Barton Malow	Project Number								200118	200118	200118
BFS											
	application	Online	Online						Online		
	down payment	\$512.00							\$3,019.90		
	drawings								X		
	project manual								X		
	sign/seal								X		
	Submitted	5/29/2019							3/13/2020		
Approved	Resubmit								3/31/2020		
Comments/Revisions	Complete	8/29/2019	Deferred						CONTINGENT		
BFS Project #		PR2019BFS-002008	PR2019BFS-001975						PR2020BFS-001100		
BCC/Plan Exam											
	application	Online	Online						Online	Online	Online
	down payment	\$625.00							\$491.16	\$250.00	\$250.00
	drawings								X	X	X
	project manual								X	X	X
	sign/seal								X	X	X
	Submitted	5/29/2019	5/29/2019						3/13/2020	3/13/2020	3/13/2020
Approved	Resubmit	7/19/2019							4/21/2020	4/22/2020	4/21/2020
Comments/Revisions	Complete	7/22/2019	Deferred						CONTINGENT	CONTINGENT	CONTINGENT
BCC Project #		PR2019BCC-001341	PR2019BCC-001325						PR2020BCC-000721	PR2020BCC-000722	PR2020BCC-000723
Building Permit Number											
Wayne County Soil Erosion (SESC)											
	application								Online	Online	Online
	down payment								\$150.00	\$225.00	
	drawings										
	project manual										
	sign/seal										
	Submitted										
Approved	Resubmit										
Comments/Revisions	Complete										
Wayne County Project #											
SESC Permit Number											
Wayne Co. Dept. of Public Services											
	application								In-Person	In-Person	
	cashier's check from Romulus								\$2,500.00	\$2,500.00	
	drawings										
	project manual										
	sign/seal										
	Submitted										
Approved	Resubmit										
Comments/Revisions	Complete										
WCDPS Project #											
WCDPS Permit Number											
City of Romulus											
	application									Email	
	Permit Fee									By BMC	
	drawings									Email	
	project manual									Email	
	Submitted									1/21/2020	
Approved	Resubmit									1/21/2020	
Comments/Revisions	Complete										
Water Main Permit Number											
Driveway ROW Permit Number											
BHCS											
	Submitted										
Approved	Resubmit										
HEFS / BHCS Project #											
Health Dept											
	Owner HD Wrk Sht Back-up info										
	Consultant HD Wrk Sht Back-up info										
	County HD Work Sheet										
	Submitted										
Approved	Resubmit										
Comments/Revisions	Complete										
BHCS Project #											

TRACKING WORKSHEET

- A BUSY DOCUMENT, HOWEVER A VITAL COMPONENT TO K-12 PROJECT MANAGEMENT
- LET’S ENLARGE AND REVIEW WHAT IS HERE AND WHY

AGENCY	Bid Pack Number	Bid Pack #1	Bid Pack #1	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #3	Bid Pack #3	Bid Pack #3
	Project Description	Romulus HS Water Main, Site Conc. Replacement	Romulus Middle School Water Heater/Boiler Replacement	Romulus High School Cafeteria Floor Replacement	Romulus Middle School Cafeteria Floor Replacement	Barth Elementary Cafeteria Floor Replacement	Halecreek Elementary Cafeteria Floor Replacement	Wick Elementary Cafeteria Floor Replacement	Romulus HS New Secured Entry, Frontage, Parking and	Barth Elementary Bus Loop and Parking Enhancement	Halecreek Elementary Chiller Replacement
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Barton Malow	Project Number								200118	200118	200118
BFS											
	application	Online	Online						Online		
	down payment	\$512.00							\$3,019.90		
	drawings								X		
	project manual								X		
	sign/seal								X		
	Submitted	5/29/2019							3/13/2020		
Approved	Resubmit								3/31/2020		
Comments/Revisions	Complete	8/29/2019	Deferred						CONTINGENT		
BFS Project #		PR2019BFS-002008	PR2019BFS-001975						PR2020BFS-001100		
BCC/Plan Exam											
	application	Online	Online						Online	Online	Online
	down payment	\$625.00							\$491.16	\$250.00	\$250.00
	drawings								X	X	X
	project manual								X	X	X
	sign/seal								X	X	X
	Submitted	5/29/2019	5/29/2019						3/13/2020	3/13/2020	3/13/2020
Approved	Resubmit	7/19/2019							4/21/2020	4/22/2020	4/21/2020
Comments/Revisions	Complete	7/22/2019	Deferred						CONTINGENT	CONTINGENT	CONTINGENT
BCC Project #		PR2019BCC-001341	PR2019BCC-001325						PR2020BCC-000721	PR2020BCC-000722	PR2020BCC-000723
Building Permit Number											
Wayne County Soil Erosion (SESC)											
	application								Online	Online	Online
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	project manual										
	sign/seal										
	Submitted										
Approved	Resubmit										
Comments/Revisions	Complete										
Wayne County Project #											
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Wayne Co. Dept. of Public Services											
	application								In-Person	In-Person	
	cashier's check from Romulus								\$2,500.00	\$2,500.00	
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WCDPS Project #											
WCDPS Permit Number											
City of Romulus											
	application									Email	
	Permit Fee									By BMC	
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	Owner HD Wrk Sht Back-up info										
	Consultant HD Wrk Sht Back-up info										
	County HD Work Sheet										
	Submitted										
Approved	Resubmit										
Comments/Revisions	Complete										
BHCS Project #											

TRACKING WORKSHEET

- A BUSY DOCUMENT, HOWEVER A VITAL COMPONENT TO K-12 PROJECT MANAGEMENT
- LET’S ENLARGE AND REVIEW WHAT IS HERE AND WHY

LET’S TAKE A CLOSER LOOK...

	Bid Pack Number	Bid Pack #1	Bid Pack #1	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #3	Bid Pack #3	Bid Pack #3	Bid Pack #4	Bid Pack #4	Bid Pack #4	Bid Pack #4	Bid Pack #4
	Project Description	Romulus HS Water Main, Catch Basin, Site Conc. Replacement	Romulus Middle School Water Heater/Boiler Replacement	Romulus High School Cafeteria Floor Replacement	Romulus Middle School Cafeteria Floor Replacement	Barth Elementary Cafeteria Floor Replacement	Halecreek Elementary Cafeteria Floor Replacement	Wick Elementary Cafeteria Floor Replacement	Romulus HS New Secured Entry, Frontage, Parking and	Barth Elementary Bus Loop and Parking Enhancement	Halecreek Elementary Chiller Replacement	Barth Elementary Secured Front Entry & Signage	Halecreek Elementary Secured Front Entry & Signage	Wick Elementary Secured Front Entry & Signage	Romulus Middle School Water Heater/Boiler Replacement	Romulus High School EIFS Study
	Project Number	18214-1901	18214-1901	19223-1000	19223-1000	19223-1000	19223-1000	19223-1000	18214-2001	18214-2001	18214-2001	18214-2101	18214-2101	18214-2101	18214-1901	18214-2101
AGENCY	Barton Malow Project Number						200118			200118	200118					
BFS																
	application	Online	Online						Online			Online	Online	Online	Online	
	down payment	\$512.00							\$3,019.90							
	drawings								X							
	project manual								X							
	sign/seal								X							
	Submitted	5/29/2019							3/13/2020							
Approved	Resubmit								3/31/2020							
Comments/Revisions	Complete	8/29/2019	Deferred						CONTINGENT							
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BCC/Plan Exam																
	application	Online	Online						Online	Online	Online	Online	Online	Online	Online	Online
	down payment	\$625.00							\$491.16	\$250.00	\$250.00					
	drawings								X	X	X					
	project manual								X	X	X					
	sign/seal								X	X	X					
	Submitted	5/29/2019	5/29/2019						3/13/2020	3/13/2020	3/13/2020					
Approved	Resubmit	7/19/2019							4/21/2020	4/22/2020	4/21/2020					
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	drawings															
	project manual															
	sign/seal															
	Submitted															
Approved	Resubmit															
Comments/Revisions	Complete															

- BID PACKAGE NUMBER & PROJECT NUMBERS LISTED
- COORDINATES IDS WITH CM/GC
- TRACKS AHJ REVIEWS

AGENCY	Bid Pack Number	Bid Pack #1	Bid Pack #1	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #2	Bid Pack #3	Bid Pack #3	Bid Pack #3	Bid Pack #4	Bid Pack #4	Bid Pack #4	Bid Pack #4	Bid Pack #4
	Project Description	Romulus HS Water Main, Catch Basin, Site Conc. Replacement	Romulus Middle School Water Heater/Boiler Replacement	Romulus High School Cafeteria Floor Replacement	Romulus Middle School Cafeteria Floor Replacement	Barth Elementary Cafeteria Floor Replacement	Halecreek Elementary Cafeteria Floor Replacement	Wick Elementary Cafeteria Floor Replacement	Romulus HS New Secured Entry, Frontage, Parking and	Barth Elementary Bus Loop and Parking Enhancement	Halecreek Elementary Chiller Replacement	Barth Elementary Secured Front Entry & Signage	Halecreek Elementary Secured Front Entry & Signage	Wick Elementary Secured Front Entry & Signage	Romulus Middle School Water Heater/Boiler Replacement	Romulus High School EIFS Study	
	Project Number	18214-1901	18214-1901	19223-1000	19223-1000	19223-1000	19223-1000	19223-1000	18214-2001	18214-2001	18214-2001	18214-2101	18214-2101	18214-2101	18214-1901	18214-2101	
	Barton Malow Project Number								200118	200118	200118						
Wayne County Project #	Wayne County Project #																
	SESC Permit Number																
	Wayne Co. Dept. of Public Services																
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	cashier's check from Romulus								\$2,500.00	\$2,500.00							
	drawings																
	project manual																
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Comments/Revisions	Complete																
WCDPS Project #	WCDPS Project #																
	WCDPS Permit Number																
	City of Romulus																
	application									Email		Online	Online	Online	Online	Online	
	Permit Fee									By BMC							
	drawings									Email							
	project manual									Email							
	Submitted									1/21/2020							
	Approved	Resubmit								1/21/2020							
	Comments/Revisions	Complete															
Water Main Permit Number	Water Main Permit Number																
	Driveway ROW Permit Number																
	BHCS																
	Submitted																
	Approved	Resubmit															
	Comments/Revisions	Complete															
	HEFS / BHCS Project #	HEFS / BHCS Project #															
		Health Dept															
		Owner HD Wrk Sht Back-up info															
		Consultant HD Wrk Sht Back-up info															
County HD Work Sheet																	
Submitted																	
Approved		Resubmit															
Comments/Revisions		Complete															
BHCS Project #																	

- TRACKS COUNTY AND LOCAL TOWNSHIP/CITY/VILLAGE PERMITTING
- DOES THE PROJECT HAVE A CAFETERIA?

← → ↕

This PC > Revit Projects (J:) > Clients > Romulus Community Schools

Romulus Community Schools

2018 Sinking Fund

Admin Bldg

Barth Elem

Burton

Bus Garage

Cory Preschool

Hale Creek Elem

Merriman

Mt. Pleasant Center

Multiple Bldgs

Romulus Elem

Romulus High School

Romulus Middle School

Wick Elem

X Bid Packages - Compiled

BP1 18214.1901

BP2 19223.1000

BP3 18214.2001

BP4 18214.2101

01 SD

02 DD

03 Review

04 Bids

05 Construction Set

Name

18214-2101_BP4_Barth_05-01-2020

18214-2101_BP4_Halecreek_05-01-2020

18214-2101_BP4_Rom_EI_05-01-2020

18214-2101_BP4_Rom_MS_05-01-2020

18214-2101_BP4_Wick_05-01-2020

TRACKING WORKSHEET

- BID PACKAGE NUMBERS MATCHES J: DRIVE AND TRACKING WORKSHEET

	Bid Pack Number	Bid Pack #4	Bid Pack #4	Bid Pack #4	Bid Pack #4	Bid Pack #4
	Project Description	Barth Elementary Secured Front Entry & Signage	Halecreek Elementary Secured Front Entry & Signage	Wick Elementary Secured Front Entry & Signage	Romulus Middle School Water Heater/Boiler Replacement	Romulus High School EIFS Study
	Project Number	18214-2101	18214-2101	18214-2101	18214-1901	18214-2101
	Barton Malow Project Number					
AGENCY	Wayne County Project #					
	SESC Permit Number					
	Wayne Co. Dept. of Public Services					
	application					
	cashier's check from Romulus					
	drawings					
	project manual					
	sign/seal					
	Submitted					
	Approved					
	Resubmit					
	Comments/Revisions					
	Complete					
	WCDPS Project #					
	WCDPS Permit Number					

COVER SHEETS



INTEGRATED design SOLUTIONS
architecture engineering interiors & technology
1441 west long lake, suite 200
troy, michigan 48068
5211 cascade road SE, suite 300
grand rapids, michigan 49546
248.823.2100
www.ids-michigan.com

CIVIL ENGINEER
SPALDING DeDECKER
South Blvd East
Rochester Hills, MI 48307
248-230-0295
www.sda-eng.com

STRUCTURAL ENGINEER
DESAI / NASR CONSULTING ENGINEERS
6765 Daly Road
West Bloomfield, MI 48322
248-932-2010
desainasr.com



Bid Package #4 - Halecreek Elementary Secured Entry & Exterior Signage

Romulus Community School
16200 Harrison Rd, Romulus, MI 48174

List of Drawings

Cover

CIVIL/ LANDSCAPING

- C0.1 General Plan
- C1.1 Topographical Survey - 1 of 4
- C1.2 Topographical Survey - 2 of 4
- C1.3 Topographical Survey - 3 of 3
- C1.4 Topographical Survey - 4 of 4
- C2.1 Demolition Plan
- C3.1 Site Engineering Plan
- C4.1 Soil Erosion and Sedimentation Control Plan

STRUCTURAL

- S0.1 GENERAL STRUCTURAL NOTES
- S0.2 SPECIAL INSPECTION SCHEDULES
- S1.1 FOUNDATION & ROOF FRAMING PLAN
- S3.1 TYPICAL DETAILS
- S7.1 SECTIONS AND DETAILS

ARCHITECTURAL

- AR.0 Architectural Reference Information
- A0.1 First Floor Composite Plan
- A1.1 First Floor Demolition Plan
- A2.1 First Floor New Work Plan
- A3.1 First Floor Reflected Ceiling Plan
- A4.1 Exterior Elevations
- A4.2 Exterior Elevations
- A5.1 Exterior Wall Sections and Details
- A6.1 Enlarged Plans
- A6.1 Interior Elevations
- A8.1 Room Finish Schedule and Finish Plan
- A9.2 Door Schedule and Details
- A9.3 Partition Types
- A9.4 Interior Sections and Details
- F2.1 First Floor Furniture Plan

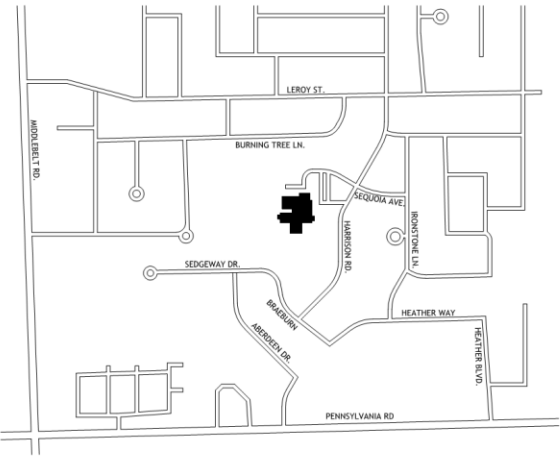
MECHANICAL

- M0.0 Mechanical Reference Information
- M0.1 First Floor Composite Plan
- M1.1 First Floor Demolition Plan
- M2.1 First Floor Mechanical Plan
- M7.1 Schedules and Details

ELECTRICAL

- ER.0 Electrical Reference Information
- E0.1 First Floor Composite Plan
- E1.1 First Floor Demolition Plan
- E2.1 First Floor Lighting Plan
- E3.1 First Floor Power and Auxiliary Systems Plan
- E5.1 One-Line Diagram, Fire Alarm Diagram and Lighting Control Wiring Diagram
- E6.1 Schedules
- E7.1 Details

Site Map



APPLICABLE CONSTRUCTION CODES AND STANDARDS

Building:	Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, 2015 Michigan Building Code, Incorporating the 2015 Edition of the International Building Code	U.S. Department of Justice and Architecture and Transportation Barriers Compliance Board, American with Disabilities Act (ADA) 2010 - Standards for Accessible Design
	Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, 2015 Michigan Rehabilitation Code for Existing Buildings, Incorporating the 2013 Edition of the International Existing Building Code	Structural: Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, 2015 Michigan Building Code, Incorporating the 2015 Edition of the International Building Code
	Michigan Department of Licensing and Regulatory Affairs, Bureau of Fire Services, 2018 Fire Safety Rules for Schools, Colleges, and Universities, Incorporating the 2012 Edition of the NFPA 101 Life Safety Code	Mechanical: Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, Mechanical Division, 2015 Michigan Mechanical Code, Incorporating the 2015 Edition of the International Mechanical Code.
Barrier Free:	Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, 2015 Michigan Building Code, Incorporating the 2015 Edition of the International Building Code	Electrical: Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, Electrical Division, 2017 Michigan Electrical Code, Incorporating the 2017 Edition of the National Electrical Code.
	Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, 2009 ICC A117.1 - Accessible and Usable Buildings and Facilities	

Registration Seal

Issued for Issue Date

Owner Review 03-03-2020
QM Print 04-10-2020
Quality Management Review 04-16-2020
BP4 100% Review 05-01-2020

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181Project Number

18214.2101

Signature

Date

Signature

Date

Signature

Date

BIM 360://RCS Hale Creek Elem 2020
Front Entry/18214 RCS Hale Creek Elem
2020 Front Entry-4320.rvt

4/24/2020 1:53:20 PM



Bid Package #4 - Halecreek Elementary Secured Entry & Exterior Signage

Romulus Community School
16200 Harrison Rd, Romulus, MI 48174

COVER SHEETS

- COVER SHEET TITLE OF PROJECT MATCHES TRACKING WORKSHEET

[illegible]

AGENCY	Bid Pack Number	Bid Pack #4	Bid Pack #4	Bid Pack #4	Bid Pack #4	Bid Pack #4
	Project Description	Barton Elementary Secured Front Entry & Signage	Halecreek Elementary Secured Front Entry & Signage	Wick Elementary Secured Front Entry & Signage	Romulus Middle School Water Heater/Boiler Replacement	Romulus High School EIFS Study
	Project Number	18214-2101	18214-2101	18214-2101	18214-1901	18214-2101
	Barton Malow Project Number					
Wayne County Project #						
SESC Permit Number						
Wayne Co. Dept. of Public Services						
application						
cashier's check from Romulus						
drawings						
project manual						
sign/seal						
Submitted						
Approved	Resubmit					
Comments/Revisions	Complete					
WCDPS Project #						
WCDPS Permit Number						

Q: Where do I find the tracking worksheet?

A: Open Microsoft Excel... File > New > Shared > Project Tracking

THANK YOU!